

WE'RE MOVING!

City staff will move into the new City Hall downtown in phases between June and August 2005. The address for the new City Hall is:

***200 East Santa Clara Street
San José, CA 95113***



Phone numbers for those services relocating to the New City Hall will be changing. In the meantime, if you have any questions on how to reach a specific program, department or staff person, please call the Customer Service Call Center at (408) 277-4000.

Move Schedule

| Department Name | First Day in the New City Hall |
|--|---------------------------------------|
| Information Technology | June 13, 2005 |
| Transportation | June 20, 2005 |
| Public Works | June 27, 2005 |
| City Auditor | July 5, 2005 |
| Environmental Services | July 5, 2005 |
| Housing | July 5, 2005 |
| City Attorney | July 11, 2005 |
| Parks, Recreation & Neighborhood Services | July 11, 2005 |
| City Clerk | July 18, 2005 |
| Mayor and City Council Offices | July 18, 2005 |
| City Manager's Office | July 18, 2005 |
| Economic Development | July 18, 2005 |
| Finance - Accounts Payable and Receivable, Payroll, Debt and Risk Management | July 25, 2005 |
| Employee Services | July 25, 2005 |
| Redevelopment Agency | August 8, 2005 |
| Building (Development Services) - Permits, Plan Checks, etc. | August 15, 2005 |
| Fire Prevention (Development Services) | August 15, 2005 |
| Finance - Business Tax License and Revenue Collection, Cashiering | August 15, 2005 |
| Economic Development - Business Assistance | August 15, 2005 |
| Customer Service Call Center | August 15, 2005 |
| Public Works (Development Services) | August 22, 2005 |
| Planning | August 22, 2005 |
| Recycle Plus Call Center | August 22, 2005 |
| Finance – Utility Billing | August 22, 2005 |
| Purchasing | August 22, 2005 |

- *In some cases, it may be difficult to reach City staff in the days leading up to each move.*
- *Note some departments have multiple move dates*